

Requirements for Fence, Deck, and Pool Permits:

All applications for a fence, deck or pool permit must include a survey or plot plan showing the location on the site of the proposed fence, deck, or pool as well as all existing structures, easements and lot dimensions. Surveys or plot plans shall be drawn on a minimum of an 8 ½ x 11" sheet of paper and be drawn to scale or have exact dimensions given for distances. The scale used shall be shown on plan.

Fence permit applications must include a picture of the fence you wish to install.

Deck permit applications must include detail drawings of the deck structure along with details of the stairs, handrails, and guardrails as outlined in the information provided below.

Fences:

1. Fences in residentially zoned areas shall be no taller than 6 feet from finish grade in any case, and shall be no taller than 4 feet in the front yard. Security fences in non-residentially zoned areas may be no taller than 10 feet, may be placed on the lot line and must be of an open type similar to woven wire or wrought iron fencing.
2. Fences must not be in the Village right-of-way, which is 11 ½ feet from the back of the curb. Additionally, fences shall not be closer than two feet to any easement or drainage swale

Decks:

1. Detailed deck drawings must show cross section of deck, footprint of deck exterior dimensions, elevations, and footing details. If the plans are not drawn to scale, exact dimensions shall be given and plan marked, "not to scale". The scale used shall be shown on plans.
2. All decks more than 24 inches above grade shall be provided with guardrails on all open sides of the deck. Rail heights shall be a minimum of 36 inches above finished deck floor. Intermediate rails shall be spaced no more than 4". Stairs with three or more risers shall be provided with handrails and guardrails on open sides of stairs.
3. Decks must meet setback requirements. Decks located 5 feet or closer to the principal structure are considered an attached deck by local zoning code. Attached decks must meet principal structure in that Zoning District. Decks located 5 feet or more from the principal structure would be considered a detached accessory structure and must meet setback requirements for detached accessory structure. Detached decks and all accessory structures cannot exceed 20% of the rear yard in Residential Zone Districts.
4. Decks constructed with a roof structure shall require approval of the Architectural Review Board prior to a permit being issued and work commencing.

Pools & Spas:

1. **Location.** No pool or spa shall be located closer than 6 feet to any lot line on the property on which the pool or spa is constructed. The pool and all accessory structures cannot occupy more than 20% of the rear yard.
2. **Fencing.** In ground pools or spas shall be completely fenced, before filling, with a fence of at least 4 feet in height, but not more than 6 feet in height. Access to the pool or spa shall be through a gate or gates and the fence must be equipped with a lock or self-latching device at the top of the gate or gates. There shall not be more than 4 inches between the bottom of the fence and the grade of the lot.
3. **Electrical.** All electrical wiring associated with swimming pools and spas shall require an electrical permit. All swimming pools and spas shall be located 10 feet horizontally from and overhead electrical service and 5 feet horizontally from an underground service lateral. The owner, before any construction is done with 1. respect to installing a swimming pool, shall contact the proper utility for location of utility equipment. All electrical wiring for swimming pools and spas shall comply with Article 608 of the National Electrical Code (NEC). A receptacle that provides power for a recirculating pump motor for a permanently installed pool or spa, as permitted in 680-7 MEC. Shall be five (5) feet or further from the pool or spa and shall be single and of a locking and grounded type. Such receptacle shall be GFCI protected. One other convenience receptacle shall be required ten (10) feet from, but within twenty (20) feet of the inside wall of the pool or spa. Such receptacle also shall be GFCI protected.
4. **Lights.** Lights used to illuminate the pool or spa shall direct light only on the pool or spa.
5. **Equipment.** Circulating pumps and filters shall be located and operated so as not to create a nuisance or noise problem. If necessary, the equipment shall be shielded or contained behind a protective barrier.
6. **Nuisance.** All pools and spas shall be maintained in such a way as to not create a nuisance, hazard, eyesore, or be a detriment to public health, safety or welfare.
7. **Drainage.** The drainage of any pool or spa may not be discharged onto adjoining property. The pool or spa may, however, be drained into Village streets or gutters which empty into the Village's storm sewer.